ETID ELECTRONIC TURN IN DOCUMENT

DRMO PROCESSES

MANAGING ETID

FEBRUARY 2006

SIMPLIFYING THE TURN IN PROCES

OBJECTIVES

- BUSINESS RULES
- PROCESSING AN ETID
 - * REVIEWING
 - * ACCEPTING
 - * REJECTING
 - * REDIRECTING
 - * PROCESSING AN ETID FROM PMR TO DAISY

BUSINESS RULES

- USE FOR PHYSICAL TURN-IN OR RECEIPT IN PLACE
- ACCESS ETID DAILY
- REVIEW ALL PENDING OR PENDING REDIRECT

FEEDBACK TO GENERATOR IDENTIFY POTENTAIL PROBLEMS

PROJECT INCOMING WORKLOAD IDENTIFY REDIRECT POSSIBILITIES

- REVIEW: ACCEPT REJECT REDIRECT
- USE REDIRECT ONLY AFTER PRIOR COORDINATION
- USE ETID/EMAIL/PHONE TO CORDINATE TURN-IN WITH GENERATOR

BUSINESS RULES

- ACCEPTANCE OF AN ETID WRITES THE RECORD IN PMR
 - * PROPERTY THAT MEETS INTRANSIT CONTROL SYSTEM CRITERIA AUTOMATICALLY ENTERED INTO ICS
- ONCE APPROVED, AN ETID CANNOT BE EDITED
 - * CHANGES CAN BE MADE DURING RECEIPT INTO DAISY
- ONCE APPROVED, AN EDIT CANNOT BE REJECTED
 - * REJECT APPROVED ETIDS FORM 917 & CLR RECEIPT REFUSAL
 - * NECESSARY TO CLEAR INTRANSIT CONTROL SYSTEM
- UPON RECEIPT, SCAN BARCODE AND INPUT INTO DAISY
 - * FIELDS WILL PRE POPULATE DAISY
- FOR USABLE OR HAZARDOUS PROPERTY
 - * HAZARDOUS WASTE, HAZARDOUS MATERIAL, SPECIAL SERVICE REQUESTS

ETID - LOGGING IN



DRMS ETID

DRMS Home Page

VERSION 4.0.3 DRMS Notice

<u>Last Version Changes</u> <u>Help/Experiencing Problems</u> <u>FAQs</u>

Current ETID Users

ETID Generator Login



Click here to create turn-in documents.

Click here to approve turn-in documents.

New ETID Users

Account Request

Check Request Status

*NOTE: <Account Request> for generators only. DRMO personnel please use AURA to request access.

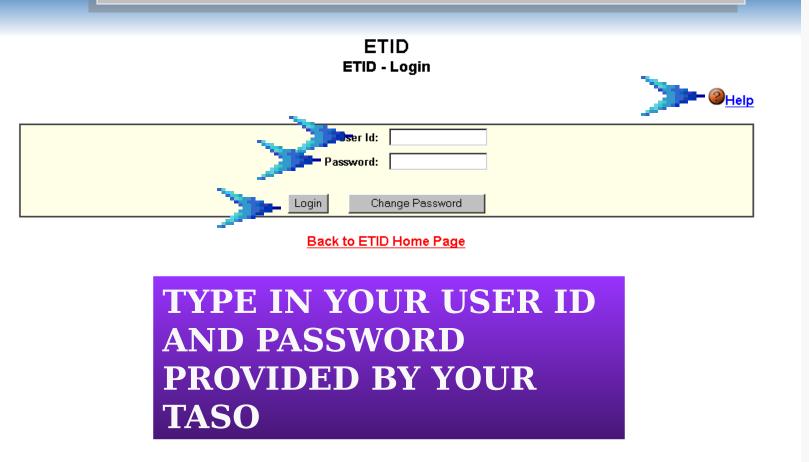
Click here to check the status of your completed ETID access request, to finish a request you started but did

not submit, or data owner

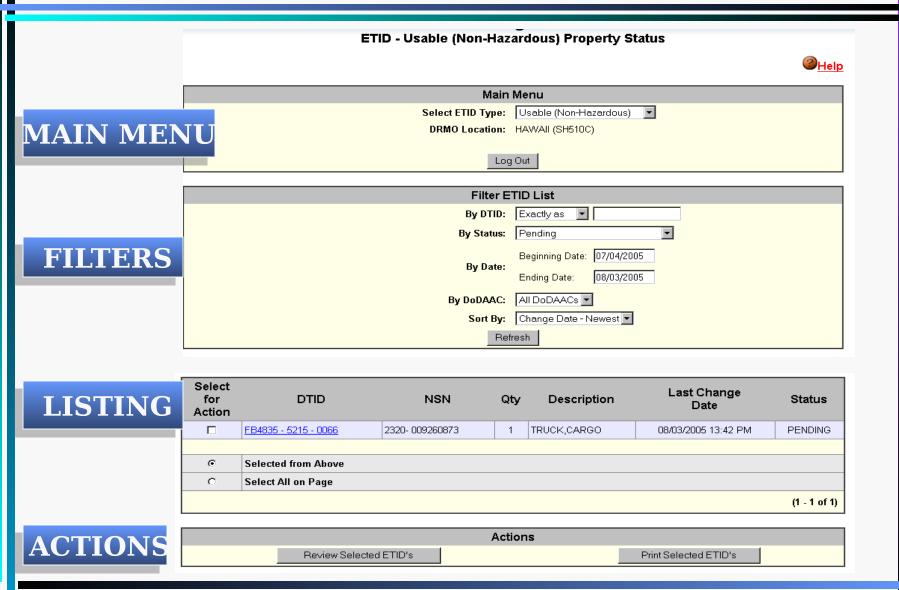
DRMO USERS OBTAIN ACCESS THROUGH THE AURA SYSTEM

LOGGING IN

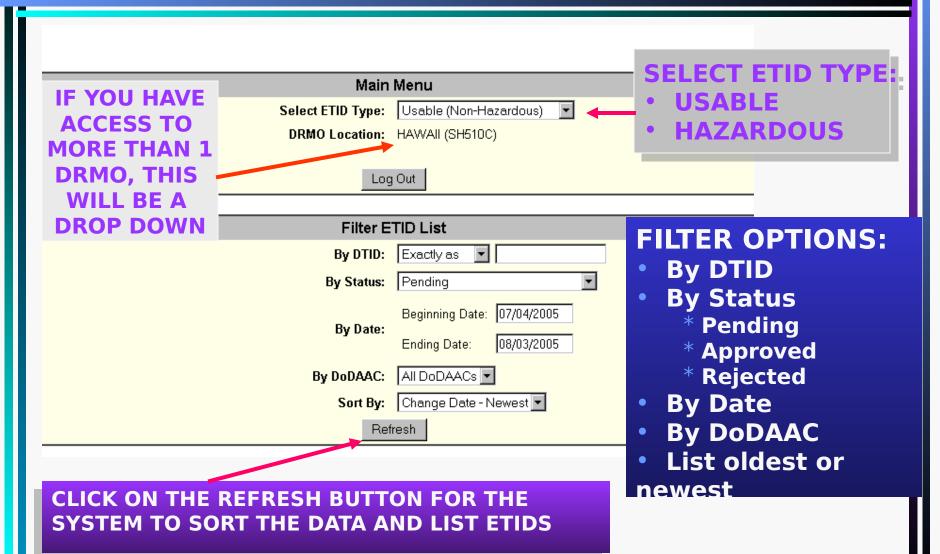
NOTE: Every Screen Has Help Pages



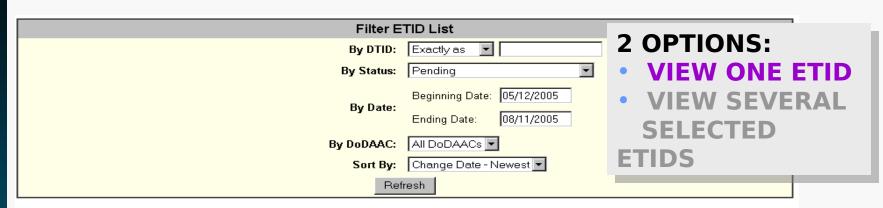
ETID STATUS SCREEN



ETID STATUS SCREEN



VIEWING ETIDs



Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status				
ᅜ	FB4835 - 5222 - F001	1560- 011601191	2	PLATE,STRUCTURAL,AI	08/10/2005 10:42 AM	PENDING				
✓	FB4835 - 5220 - 0055	5990- 00RADIO	2	CD RADIO	08/08/2005 10:14 AM	PENDING				
	FB4835 - 5200 - 0100	1005- 007266131	1	BARREL,MACHINE GUN	08/08/2005 08:53 AM	PENDING				
l.	<u>FB4835 - 5217 - 9988</u>	2320- 009260873	3	TRUCK,CARGO	08/05/2005 08:42 AM	PENDING				
	FB4835 - 5216 - 0005	5999- 012982957	2	CIRCUIT CARD ASSEMB	08/04/2005 15:03 PM	PENDING				
•	Selected from Above									
0	Select All on Page									
						(1 - 5 of 5)				

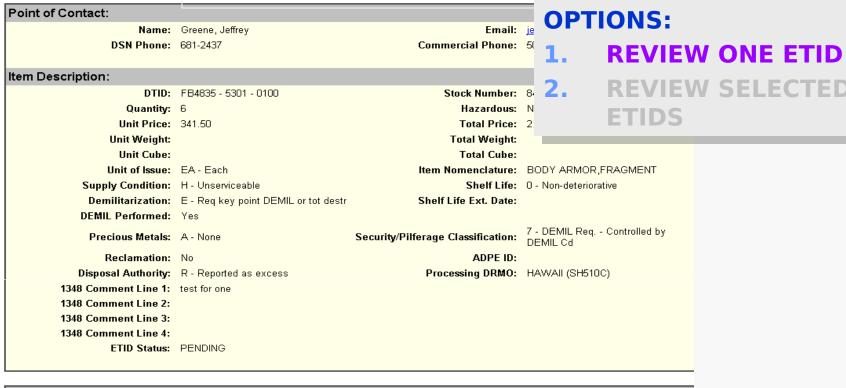
TO VIEW ONE ETID:DOUBLE CLICK ON DTID

Actions

Review Selected ETID's

REVIEW ONE ETID - CONT.

Usable (Non-Hazardous) ETID - View



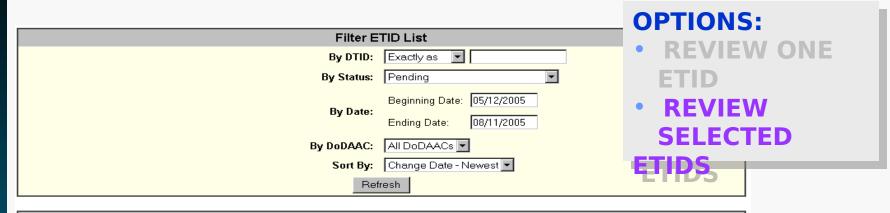
Selected Certifications:

DEMIL Required Certification***



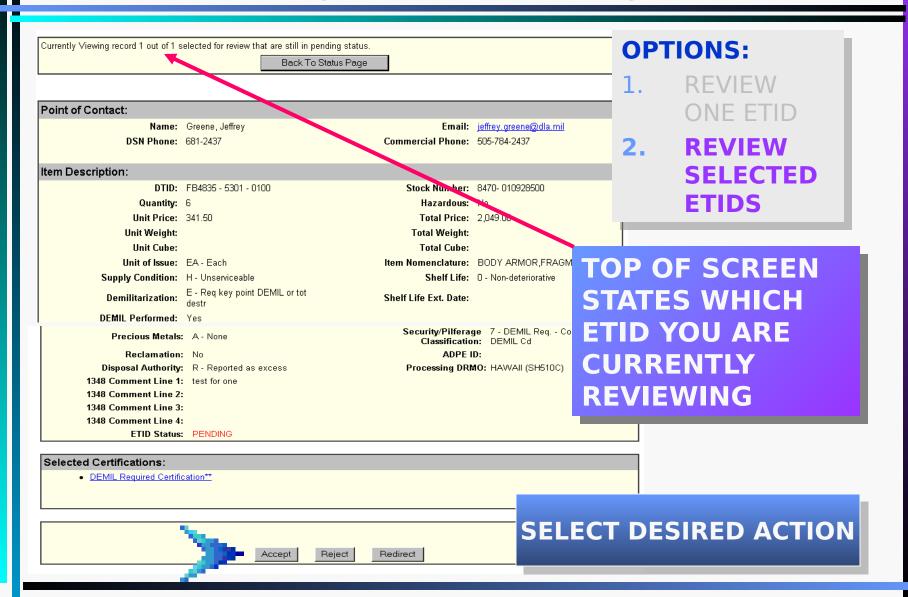
TO REVIEW AN ETID: CLICK ON REVIEW

REVIEW MULTIPLE ETIDS

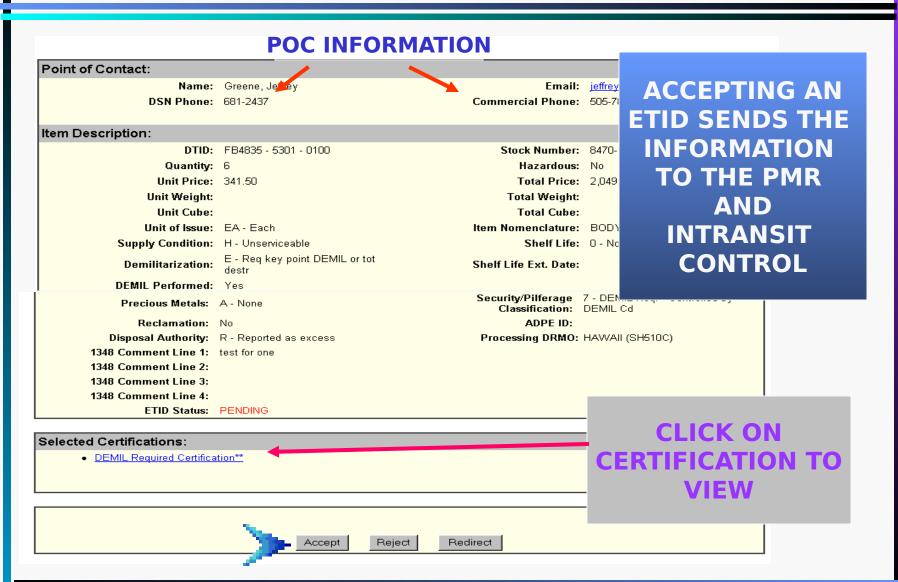


Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status			
☑	FB4835 - 5222 - F001	1560- 011601191	2	PLATE,STRUCTURAL,AI	08/10/2005 10:42 AM	PENDING			
- ✓	FB4835 - 5220 - 0055	5990- 00RADIO	2	CD RADIO	08/08/2005 10:14 AM	PENDING			
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☑	FB4835 - 5217 - 9988	2320- 009260873	3	TRUCK,CARGO	08/05/2005 08:42 AM	PENDING			
ᅜ	FB4835 - 5216 - 0005	5999- 012982957	2	CIRCUIT CARD ASSEMB	08/04/2005 15:03 PM	PENDING			
Selected from Above Select All on Page BEREVIEWE									
Actions Review Selected ETID's Print Selected ETID SELECTED									
					FTIC				

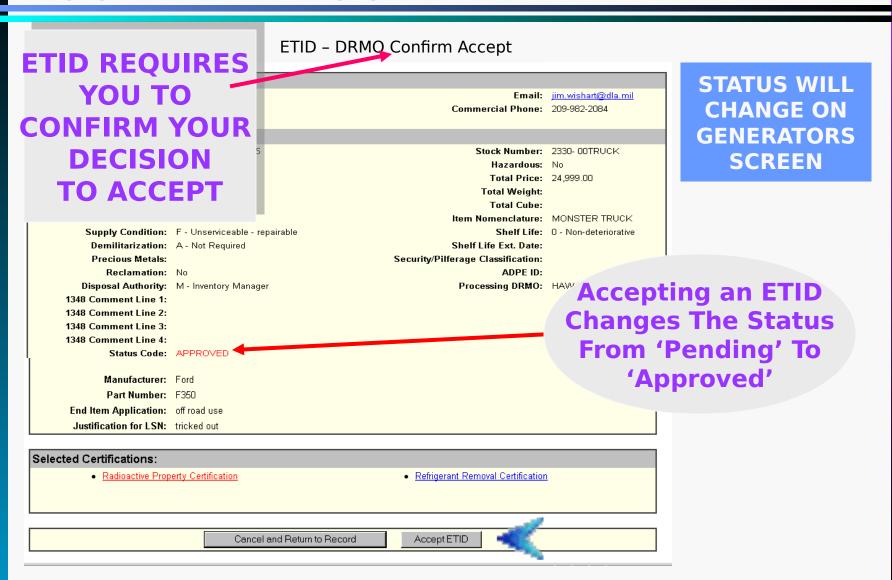
REVIEW MULTIPLE ETIDS



ACCEPT ETID



CONFIRM ACCEPT ETID



REJECT ETID

Currently Viewing record 1 out of 1 selected for review that are still in pending status.

Back To Status Page

Point of Contact:

Name: Greene, Jeffrey

DSN Phone: 681-2437

Comm

PROBLEM WITH INFORMATION?

Item Description:

DTID: FB4835 - 5301 - 0100

Quantity: 6 Unit Price: 341.50

Unit Weight:

Unit Cube:

Unit of Issue: EA - Each

Supply Condition: H - Unserviceable

Demilitarization: E - Req key point DEMIL or tot

des

DEMIL Performed: Yes

Precious Metals: A - None

Reclamation: No

Disposal Authority: R - Reported as excess

1348 Comment Line 1: test for one

1348 Comment Line 2: 1348 Comment Line 3: 1348 Comment Line 4:

ETID Status: PENDING

CAN'T ACCEPT TYPE OF PROPERTY?

Ть

Total We.

Total Cube:

Item Nomenclature: BODY ARMUR, FRAGINIENT

Shelf Life: 0 - Non-deteriorative

Shelf Life Ext. Date:

Security/Pilferage 7 - DEMIL Reg. - Controlled by

Classification: DEMIL Cd

ADPE ID:

Processing DRMO: HAWAII (SH510C)

Selected Certifications:

DEMIL Required Certification***

REVIEW OPTIONS:

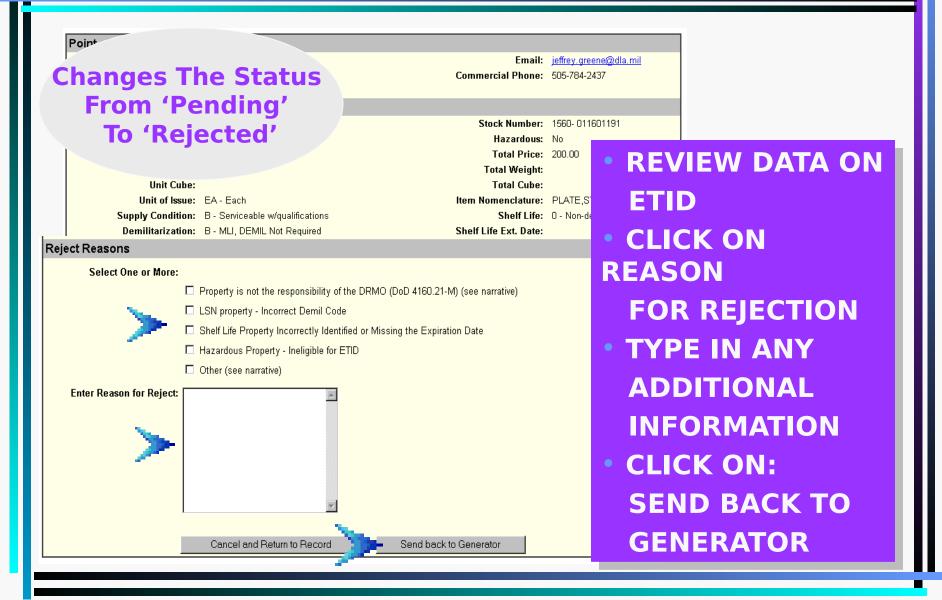
- ACCEPT
- 2. REJECT
- REDIRECT



Reject

Redirect

REJECT ETID



REJECTING ETIDS

- CANNOT REJECT AN ETID AFTER IT HAS BEEN APPROVED
 - * MANUAL CHANGES CAN BE MADE DURING RECEIPT INTO DAISY
- IF AN ETID HAS ALREADY BEEN APPROVED, BUT MUST BE REJECTED:
 - * USE DRMS FORM 917, DISPOSAL DOCUMENT REJECT FORM AND PROCESS CLR TRANSACTION (RECEIPT REFUSAL) TO CLEAR THE INTRANSIT CONTROL

CAUTION: ETIDS APPROVED, BUT NEVER TURNED-IN MAY CAUSE INTRANSIT MISMATCHES

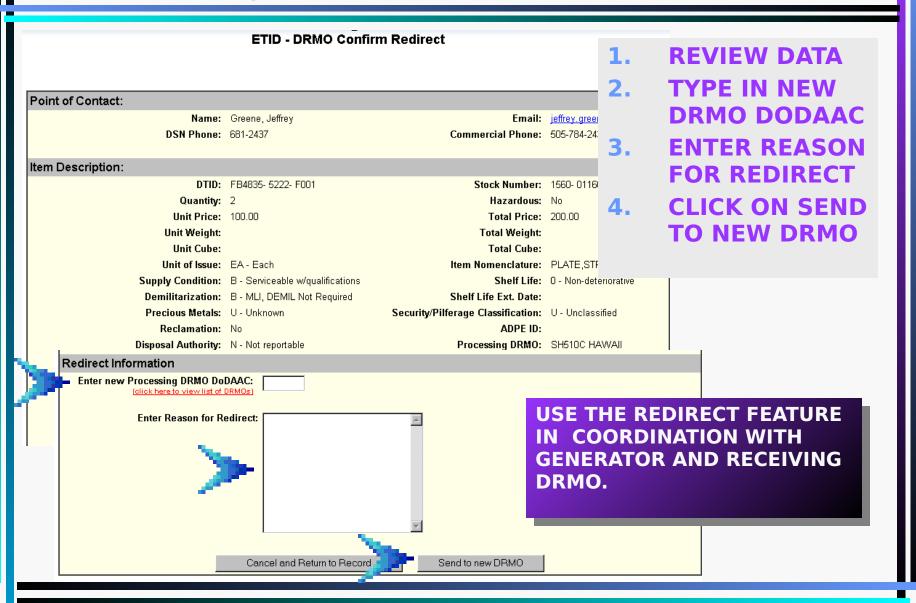
REDIRECT ETID

Currently Viewing record 1 out of 1 selected for review that are still in pending status. **OPTIONS:** Back To Status Page **ACCEPT** Point of Contact: REJECT Name: Greens jeffrey.greene@dla.mil DSN Phone: 68 05-784-2437 **SHOULD PROPERTY GO TO** REDIRECT Item Description: **ANOTHER DRMO** DTID: - 010928500 (I.E., DEMIL CENTER)? Quantity: Unit Price: 341 2.049.00 **Unit Weight: Unit Cube:** . எவி Cube: Unit of Issue: EA - Each Item Nomenclature: BODY ARMOR, FRAGMENT Supply Condition: H - Unserviceable Shelf Life: 0 - Non-deteriorative E - Reg key point DEMIL or tot Demilitarization: Shelf Life Ext. Date: **DEMIL Performed:** Yes Security/Pilferage 7 - DEMIL Reg. - Controlled by Precious Metals: A - None Classification: DEMIL Cd ADPE ID: Reclamation: No Processing DRMO: HAWAII (SH510C) Disposal Authority: R - Reported as excess 1348 Comment Line 1: test for one 1348 Comment Line 2: 1348 Comment Line 3: 1348 Comment Line 4: ETID Status: PENDING **Changes The Status** Selected Certifications: DEMIL Required Certification*** From 'Pending' To 'Redirect Pending'

Redirect

Accept

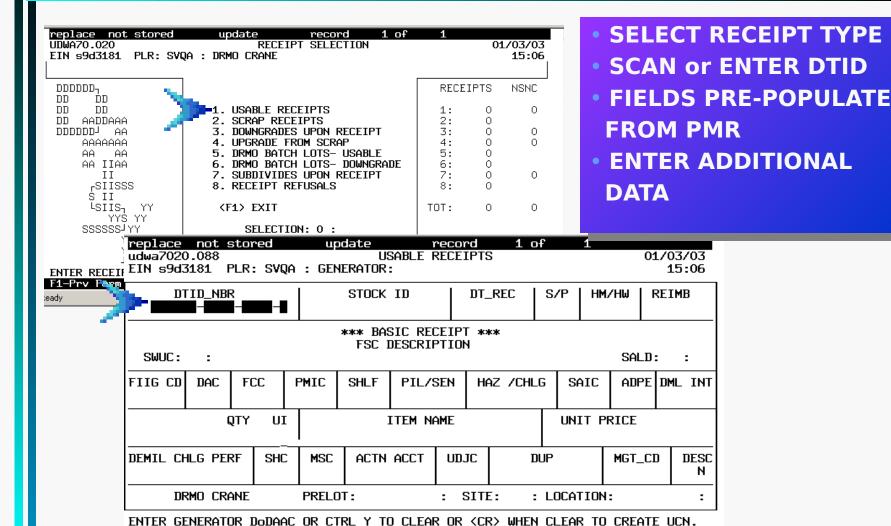
REDIRECT ETID



PROCESSING AN ETID INTO

ACCELL/SQL [udom11m] DRMO DAISY Menu Item 1 of 8 WAREHOUSING MENU **AFTER** RTD MENU **ETID APPROVAL** HAZARDOUS MENU **AND TURN-IN** MARKETING MENU ACCELL/SQL Menu Item 1 of 7 [udwa70go] WAREHOUSING MENU RECEIPT FUNCTIONS PRE-RECEIPT FUNCTIONS INVENTORY MAINTENANCE FUNCTIONS STORAGE FUNCTIONS **LOGON TO DAISY** SPECIAL FUNCTIONS - Selecti To see ma WAREHOUSING MENU RESI B FUNCTIONS F1-Prev M RECEIPT FUNCTIONS RESI I FUNCTIONS - Selection: To see more function key labels, press the function key labeled 'More Key' F1-Prv Form |F2-Nxt Form |F3-Prv Rec |F4-Nxt Rec |F5-Item Help|F10-More Key ssh2: AES-128 22, 15 24 Rows, 80 Cols VT100 ady INUM

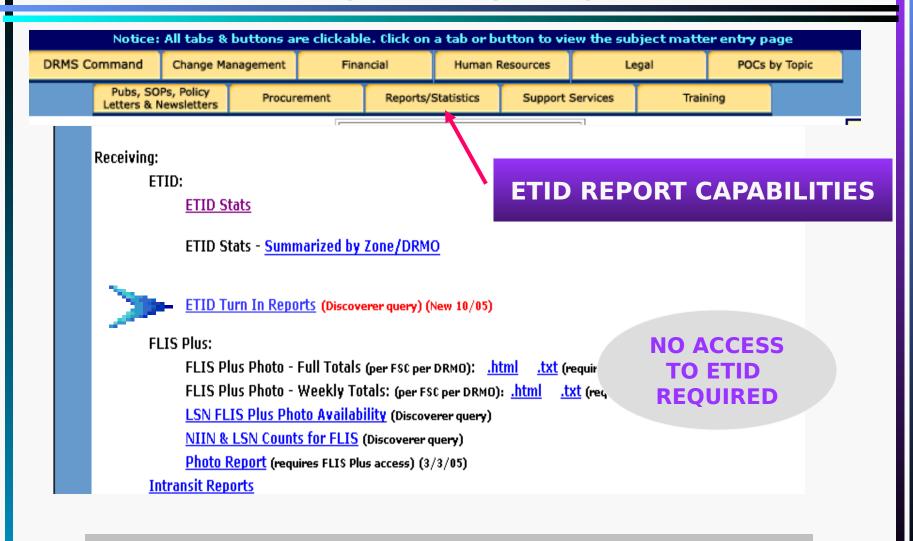
PROCESSING AN ETID INTO



F1-Prv Form F2-Nxt Form F3-Prv Rec F4-Nxt Rec F5-F1d Help F10-More Key

ssh2: AES-128 6, 5 24 Rows, 80 Cols VT100

eadv



www.drms.dla.mil/drms/intranet/reportstats/reportstats.h tm

List of Workbooks

Search

Type in a search string to find a specific workbook or result set. Use the drop-down menu to choose between Database and Scheduled Workbooks.

Search Database Workbooks 🔻 💮 😡

Results: 4 workbooks

Workbook	Description
PUB.ETID	Provides a listing of all approved ETIDs by DRMO for a given time period.
PUB.ETID Due In Report	Provides a listing of all Pending ETIDs submitted to a given DRMO for a given timeframe that need to be reviewed.
PUB.ETID Turn in Information - Current Status	Provides a current status listing of submitted ETIDs for a given DoDAAC/Timeframe.
PUB.ETID Turn in Information - History	Provides a status history of submitted ETIDs for a given DTID number or DoDAAC/timeframe.

Enter Status Code desired	O Exact: O Starts with: O Contains:	Enter Status code or "%" for all example: Approved or %			
Enter the Starting Date for the report	01-JAN-2006 (example : 10-FEB-2006)	Enter DD-MMM-YYYY example: '01-JAN-2005'			
Enter Ending Date for the report	10-FEB-2006 (example : 10-FEB-2006)	DD-MMM-YYYY Example 01-JAN-2005			
Enter Desired DoDAAC(s)	C Exact: Starts with: C Contains:	Separte Multiple DoDAACs be comma example: N68836,N00383			
Enter desired DRMO DoDAAC(s)	Exact: SH510C Starts with: Contains:	Enter DRMO DoDAAC or "%" for all, example: SG4070 or %			
Enter Desired DTID	C Exact: Starts with: C Contains:	SELECT PARAMETERS			

ETID Turn-In Information - Current Status

⋘	⊝ <u>Page 1 of 4</u>	> >	25 rows p	er page							
		.,,,	,,,,						***	***	***
	Dtid	Fsc	Niin	NSN	Quantity	Unit Price	Unit Of Issue Cd	Total Cost	Status Cd	▼ Status Date	Ship To
1	EY865060030003	5820	00RADIO	582000RADIO	26	\$1,000	EA	\$26,000.00	APPROVED	04-JAN-2006	SYE36
2	EY865060030004	5820	00RADIO	582000RADIO	28	\$1,544	EA	\$43,231.16	APPROVED	04-JAN-2006	SYE36
3	EY865060040008	5820	00RADIO	582000RADIO	47	\$710	EA	\$33,370.00	APPROVED	06-JAN-2006	SYE36
4	EY865060110001	5820	00ICM59	5820001CM59	6	\$181	EA	\$1,083.96	APPROVED	17-JAN-2006	SYE36
5	EY865060110002	6710	00CAMERA	671000CAMERA	2	mm		\$17,302.00	APPROVED	17-JAN-2006	SYE36
6	EY865060110003	4940	00PAINTGN	494000PAINTGN				\$469.00	APPROVED	17-JAN-2006	SYE36
7	EY865060110004	7025	00MONITOR	702500MONIT				7.00	APPROVED	17-JAN-2006	SYE36
8	EY865060110005	6130	00NLN4569	613000NLN4	C	AR	1PLE	56	APPROVED	17-JAN-2006	SYE36
9	EY865060110006	5895	00TM551	589500TM55	<u> </u>	AI		,00	APPROVED	17-JAN-2006	SYE36
10	EY865060110007	7025	00C2001A	702500C2001A				.84.00	APPROVED	17-JAN-2006	SYE36
11	EY865060110008	7010	00PPI7500	701000PPI7500				\$2,000.00	APPROVED	17-JAN-2006	SYE36
12	EY865060110009	6720	00CAMERA	672000CAMERA	3	\$200	EA	\$600.00	PROCESSED INTO DAISY	25-JAN-2006	SYE36
13	EY865060110010	5815	00UF270M	581500UF270M	3	\$1,125	EA	\$3,375.00	APPROVED	17-JAN-2006	SYE36
14	EY865060110011	5836	00VCR	583600VCR	5	\$400	EA	\$2,000.00	APPROVED	24-JAN-2006	SYE36
15	EY865060110012	5820	00RADIO	582000RADIO	1	\$1,000	EA	\$1,000.00	APPROVED	28-JAN-2006	SYE36
16	EY865060130001	7110	006020229	7110006020229	8	\$107	EA	\$856.00	APPROVED	17-JAN-2006	SYE36
17	EY865060130002	7110	001058616	7110001058616	8	\$170	EA	\$1,364.00	APPROVED	17-JAN-2006	SYE36
18	EY865060130003	7110	002738785	7110002738785	5	\$78	EA	\$388.45	APPROVED	17-JAN-2006	SYE36
19	EY865060130004	7110	002814469	7110002814469	8	\$140	EA	\$1,123.12	APPROVED	17-JAN-2006	SYE36

ETID and Intransit Control System (ICS)

- The ICS is a DoD tracking system for property designated for disposal by DRMS.
- ETID was designed to improve compliance with the ICS requirements.
 - * Property that meets ICS criteria is automatically entered for the generator
- Approved ETIDs that are never turned in can cause ICS mismatches
- Batching property subject to ICS tracking will cause mismatches

Follow Up On Approved ETIDs That Are Never Received

Process Receipt Refusal For Property Subject To ICS Tracking That Will Not Be Turned In